

**Spring 2020 Syllabus Addendum
Transitioning to Online Instruction**

Math 110

Course Title: University Mathematics B II - Trigonometry

Instructor: Multiple

Coordinator: Professor D. Schmidt

Date: March 18, 2020

Pursuant to the need for digital learning for the remainder of the Spring 2020 semester, the following course adjustments are being implemented:

- **Course Lecture and Office Hours – Lectures** for the course will take the form of pre-recorded videos of instruction and mandatory attendance in a digital platform (Webex). It is expected that students attend lecture as usual (same times and days), with the aim to ask questions, see examples worked out, etc. **Office hours** will be conducted over Webex as well. The instructor may require office hour attendance if deemed necessary for a student's success.
- **Recitation** – Recitation will take place on Webex; students are expected to attend the normal recitation session for their class, and may be required to submit work at the end of the session to ensure full recitation attendance.
- **Online Homework** – Online homework will proceed as usual; due dates may be adjusted to account for the recent loss of instructional time.
- **Hand In Homework** – Hand in homework will be submitted through Canvas (via file upload). There, the TA will grade the assignment and put the scores on Canvas.
- **Quizzes** – Quizzes will take place on Canvas with the use of the Lockdown Browser and Respondus. These measures ensure that testing integrity is maintained, and work can be accurately graded.
- **Common Exams** – Common exams will be administered with the use of the Lockdown Browser and Respondus. Additional steps may need to be taken to allow for supporting work to be submitted.
- **Attendance** – Attendance at all gatherings of the class continue to be **Mandatory**. It is essential that we maintain normalcy in our courses to ensure success for the students.