

Spring 2020 Syllabus Addendum Transitioning to Online Instruction

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Math 105-006 and Math 105-010
Course Title: Elementary Probability and Statistics
Instructor: Professor Firriolo
Date: March 24, 2020

The following plan for transitioning to virtual/online instruction is *preliminary* and is as follows:

Virtual Class

- Virtual class is at the same time as our in class meetings using Webex conferencing software. (T/F 8:30-9:50 am section 006; 1:00-2:20 pm section 010)
- The meeting invite is sent via NJIT email prior to the event.
- Attendance is the same policy as our in class meetings: is recorded and mandatory.
- Lecture notes (as pdfs) are posted prior to the class in Canvas (Chapter modules).
- Pre-recorded lectures are available for future viewing after the virtual class is over and are accessed in Canvas (Media Gallery).
- Link to Webex: <https://ist.njit.edu/webex/>
- Information on Webex: <https://www.njit.edu/ite/webex-lectures>

Hand In HW

- The pdf's for the Hand In HW assignments are in Canvas (Chapter modules) as before.
- Prior to the due date, upload your solutions through Canvas (Assignment).
- Canvas grading functions show your grade, the rubric and feedback comments for the graded assignment.
- If you need to submit a late assignment, I need at least 48 hours notice prior to its due date.
 1. If you do not alert me, Canvas automatically grades late assignments as a zero and proceeds to post solutions.
 2. Any submission after the due date closes is late.
 3. **Note:** Hand In HW Chapter 7 Part 2 cannot be handed in late as it will prevent the class from seeing its solutions prior to Midterm II.

Midterm II and Final Exam

- Exams are proctored using Respondus Monitor and Lockdown Browser in Canvas. You download a special web browser software onto your computer. It uses a webcam so you need a working webcam.
- Midterm II is tentatively scheduled for April 14.
- Information on Respondus: <https://ist.njit.edu/respondus/>

Quizzes

- Quizzes remain the same online through Cengage/Webassign.

Office Hours

- Office hours are by appointment.
- Please email me if you need to set up an appointment for office hours.
- I am available at the end of the virtual class to talk to you as well. Just let me know that you want to talk before I close the meeting.

Email and/or Webassign Communication

- I check these a few times a day.

Canvas Learning Management System (LMS)

- Canvas has been our LMS since the beginning of the semester. Use of Canvas becomes even more important now that we are virtual.
- The tabs that we will be *tentatively* using are:
 1. Home which shows the Class Modules
 2. Announcements for course communication.
 3. Assignment for uploading of files to Canvas for grading.
 4. Syllabus for the course syllabus and addendums.
 5. Quizzes and Lockdown Browser for exams.
 6. Media Galley for viewing pre-recorded lectures.
- Information for students on Canvas: <https://canvas.njit.edu/students>

Remarks

- A Practice Assignment is on Canvas (Practice for Virtual Class Module) to practice uploading documents. This is a mandatory assignment and closes on March 29.
- A Practice Test is on Canvas (Practice for Virtual Class Module) to set up and use the Lock Down Browser/Respondus proctoring tool before we use it on Midterm II. This is a mandatory assignment and closes on March 29.
- If you've already done the above assignments on the first go around, then you do not have to resubmit it, unless you want more practice.
- Please direct any technical/computer software/ hardware issues to our IST department:
IST Phone: 973-596-2900 or 877-889-7685
Email: ServiceDesk@njit.edu
<https://ist.njit.edu/>